



Employment Application
An Equal Opportunity Employer

BSR does not discriminate in hiring on the basis of race, color, national origin, sex, ancestry, veteran status, marital status, handicap status, disability, age or criminal conviction. No information on this application is intended to secure information to be used for such discrimination. This application will be given consideration but its receipt does not imply that the applicant will be employed.

PLEASE PRINT ALL ANSWERS

Date _____

NAME _____ SOCIAL SECURITY NO. _____
Last First Middle

PRESENT ADDRESS _____ PHONE NO. _____
Street City State Zip

REFERRED TO BSR BY _____

Position(s) applied for _____

Union Affiliation _____

Check all work schedules acceptable to you: Full-Time ____ Day Shift ____ Night Shift ____ Part Time ____
Specify days and hours: _____

Describe any limitations you have to working location and hours now or in the future:

Are you legally eligible for employment in the USA? Yes ____ No ____ (If yes, verification will be required upon employment.)

Are you of the legal age to work? Yes ____ No ____

Do you possess a valid NYS driver's license? Yes ____ No ____
Do you own a car? Yes ____ No ____ Make _____ Model _____ Year _____

Are you able to perform the essential duties of the job(s) for which you have applied, with or without a reasonable accommodation? Yes ____ No ____ If no, please describe any tasks which you are not able to perform with or without a reasonable accommodation.

Were you previously employed by BSR? ____ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____, 19____

Are there any other experiences, special skills or qualifications which would be of special benefit in the job for which you are applying? (Do not list any information that Federal or State law precludes obtaining in the pre-employment stage): _____

List any friends or relatives working for BSR and state relationship: _____

PERSONAL REFERENCES: Give below the names of three persons (not former employers or relatives) whom you have known at least one year.

Name	Telephone Number	Address	Business	Years Acquainted

EDUCATION:

Type of Education	Name of School and Location	Major Field(s) of Study	Dates Attended	Years Completed	Degree or Diploma	GPA
High School	_____					
College	_____					
Other Schools						

Other Special Training or Skills:

WORK HISTORY:

Starting with your present or most recent employer, please give complete information, as indicated. Please account for all periods of employment, including self-employment, in this section.

Name, Address and Telephone Number of Company and Type Of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason For Leaving	Name of Of Supervisor
	Mo.	Yr.	Mo.	Yr.				

Describe the work you did:

Name, Address and Telephone Number of Company and Type Of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason For Leaving	Name of Of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								

Name, Address and Telephone Number of Company and Type Of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason For Leaving	Name of Of Supervisor
	Mo.	Yr.	Mo.	Yr.				
Describe the work you did:								

If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).

Please Describe Your Interest in Employment with BSR:

I understand that BSR is a drug-free employer that prohibits the use of illegal drugs and being under the influence of alcohol in the workplace. I understand that my hiring and continued employment is subject to BSR's substance abuse policy and that failure to comply with such policy will subject me to disciplinary action, including immediate termination.

AUTHORIZATION AND RELEASE:

I hereby authorize BSR to whom this application is submitted, and request any and all of my former employers and any other person, firm or corporation to furnish any and all information concerning my prior work experience, my credit-worthiness and personal background and I hereby authorize and release BSR, it's officers, agents and employees, and each such employer or other person, firm or corporation and their officers, agents or employees from any and all liability or damage which may result by reason of furnishing or requesting said information. I understand that in connection with this application, a consumer report and/or an investigative consumer report may be requested whereby information is obtained through personal interviews with my neighbors, friends or associates or with others with whom I am acquainted or who may have knowledge with respect to my character, general reputation, personal characteristics and mode of living, and hereby authorize the procurement of any such report. I understand that, upon my request, I have the right to know if any such report was requested and, if so, the name and address of the consumer reporting agency that furnished such report and in the case of a consumer investigative report, that I may inspect and receive a copy of such report by contacting such agency. I also understand that I have the right to receive a complete and accurate disclosure of the nature and scope of the information if I request such disclosure within a reasonable period of time.

Signature of Applicant

To Applicant: READ THIS INTRODUCTION CAREFULLY BEFORE ANSWERING ANY QUESTIONS IN THIS BLOCKED-OFF AREA. The Civil Rights Act of 1964, as amended, prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age, citizenship, disability, veteran status, attainment of benefits and participation in union activities. The laws of most states and many localities also prohibit some or all of the above types of discrimination and discrimination based upon ancestry, marital status, parental status, source of income, disability or sexual orientation. The Fair Credit Reporting Act imposes restrictions with respect to credit data.

DO NOT ANSWER ANY QUESTION CONTAINED IN THIS BLOCKED-OFF AREA UNLESS THE EMPLOYER HAS CHECKED THE BOX NEXT TO THE QUESTION, thereby indicating that for the position for which you are applying the requested information is needed for a legally permissible reason, including, without limitation, affirmative action, a bona fide occupational qualification or business necessity.

- Previous Address _____
Street City State Zip
- Are you over the age of eighteen? Yes ___ No ___ If no, your hire is subject to verification that you are of minimum legal age.
- Were you in the U.S. Armed Forces? Yes ___ No ___ If yes, what Branch? _____
Final Rank _____
- Are you eligible to be bonded? Yes ___ No ___
- Have you ever been convicted of a crime (excluding misdemeanors and summary offenses) in the past seven years, which has not been annulled or expunged or sealed by a court? _____ If yes, describe in full. _____

- I authorize you to make a complete investigation of my criminal history and incorporate the AUTHORIZATION AND RELEASE" I previously signed on page "3" for said purpose. (Conviction of a crime will not be an absolute bar to employment) _____
(Initial)
- List Special skills (Languages, Machine Operation, typing, etc.) _____

PLEASE READ AND SIGN BELOW

I hereby certify that the answers given in this application are true, complete and correct to the best of my knowledge.

I understand that if employed: 1) any misrepresentation or omission of facts requested in this application may disqualify me or result in my dismissal; 2) that this application is not, and is not intended to be, a contract of employment and that my employment is for no definite period of time and may be terminated at any time by either party for any reason or no reason without prior notice. No one other than an officer of BSR has any authority to enter into any agreement for employment for any specified period of time or to make any agreement which is contrary to the foregoing and then only in a writing signed by an authorized officer.

Signature of Applicant